

**Selwyn Public Library Board  
Regular Meeting  
Monday, May 27, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, May 27, 2024 in person at the Bridgenorth Branch, Meeting Room.

Present: Board Member Donna Hayes  
Vice Chairperson Rosellen Hickey  
Board Member Barb Jinkerson  
Chairperson Andy Mitchell  
Board Member Catherine Praamsma  
Board Member and Mayor Sherry Senis

Staff Present: CEO/Chief Librarian, Sarah Hennessey  
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Board Member Lisa Yonemitsu

**Declaration of Pecuniary Interest**

None.

**1. Call to Order**

The Chairperson called the meeting to order at 3:00 p.m..

**2. Land Acknowledgement**

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

**3. Minutes**

**Resolution No. 2024.018**

Moved by B.Jinkerson: seconded by R.Hickey

That the minutes of the regular meeting held on April 22, 2024 be received and approved as presented.

Carried.

**4. Deputations/Invited Persons**

None.

**5. Staff & Committee Reports**

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) April 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (April 2024)
- iii) CloudLibrary & Hoopla Circulation (April 2024)
- iv) CEO/Librarian – S. Hennessey with attachments.

## 6. Correspondence for Information and/or Direction

That the report from C. Praamsma on the Ontario Library Services meeting held April 22, 2024 be received as presented.

### **Resolution No. 2024.019**

Moved by R.Hickey: seconded by S.Senis

That the Staff Monthly Reports outlined above in 5 a i) to iv); and

That 6) Correspondence report be received and approved as stated.

Carried.

## 7. Other, New & Unfinished Business

### a) Policies

#### i) Children and Young Adult Services Policy 4.3.2 (Final)

That the Children and Young Adult Services Policy 4.3.2 (Final) be received; and

That the Library Board adopts policy 4.3.2; and

That the policy binders be updated as required

#### ii) Community Space and Public Meeting Rooms Policy 4.4.1 (Final)

That the Community Space and Public Meeting Rooms Policy 4.4.1 (Final) be received; and

That the Library Board adopts policy 4.4.1; and

That the policy binders be updated as required

### **Resolution No. 2024.020**

Moved by S.Senis: seconded by R.Hickey

That the above noted 7) Policy recommendations a) i) - ii) be received and approved as stated.

Carried.

### b) CEO Evaluation Sub-Committee

That the report be received for information; and

That the evaluation committee conducts the annual CEO performance evaluation; and

That the Performance and Development sub-committee meet to review the CEO's performance over the past year.

### c) Volunteer Dinner Discussion

That the report on the Volunteer Dinner 2024 be received for information; and

That outstanding tasks as assigned to Board members be approved; and

That Board members contributions of \$30 each is acknowledged and used towards the costs of the volunteer dinner centerpieces.

d) Twilight Golf Tournament Update

That the Board receives the following report for information; and  
That Board members continue to distribute sponsorship/donation packages and  
sell tickets for the event.

**Resolution No. 2024.021**

Moved by C.Praamsma: seconded by R.Hickey

That the above noted recommendations 7 b) CEO Evaluation Committee report, c)  
Volunteer Dinner Discussion report and d) Twilight Golf Tournament report be  
received and approved as stated.

Carried.

**8. Next Meeting**

The next regular Library Board meeting was set for Monday June 24, 2024 at 3:00  
p.m. at the Lakefield Branch, Centennial Room. The Board will also tour the adjacent  
Makerspace and review some of the available equipment.

The next Fundraising Sub Committee meeting was set for June 7, 2024 at 11:00 in  
Bridgenorth.

**9. Adjournment**

**Resolution No. 2024.022**

Moved by R.Hickey : seconded by B.Jinkerson

That the meeting be adjourned. (4:16 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson

*AM*

Secretary



Approval Date

June 24, 2024