

**Selwyn Public Library Board
Regular Meeting
Monday, June 24, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, June 24, 2024 in person at the Bridgenorth Branch, Community Hall.

Present: Board Member Donna Hayes
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member Catherine Praamsma
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Vice Chairperson Rosellen Hickey
Board Member and Mayor Sherry Senis

Declaration of Pecuniary Interest

None.

1. Call to Order

The Chairperson called the meeting to order at 3:03 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

That the minutes of the regular meeting held on May 27, 2024, be received and approved as presented.

4. Deputations/Invited Persons

Township consultant Anand Desai, Monteith Brown provided an overview of the Township's Strategic Plan and Recreation Services Plan process that is currently underway and encouraged the Board to provide input. All Board members provided input on the changes facing Selwyn. Representatives from Monteith Brown captured the comments and will include in their input from stakeholders.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) May 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (May 2024)
- iii) CloudLibrary & Hoopla Circulation (May 2024)
- iv) CEO/Librarian – S. Hennessey with attachments.

Resolution No. 2024.023

Moved by C.Praamsma: seconded by B.Jinkerson

That the above noted items 3. Minutes, 4. Presentations and 5. Staff Reports and recommendations therein be received and approved as stated.

Carried.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Community Information Policy 4.4.2 (Draft)

That policy 4.4.2 Community Information (Draft); and

That the Board review the attached policy and submit any additional suggestions or recommendations for change; and

That the final policy be considered at the next regular meeting.

b) Twilight Golf Tournament Update

That the Board receives the following report for information; and

That Board members confirm the attached correspondence from Peterborough Petes and their offer to coordinate a putting contest; and

That Board members continue to distribute sponsorship/donation packages and sell tickets for the event.

c) Shamrock Festival

That the Shamrock Festival report be received for information; and

That Board members confirm their attendance.

d) Ad Hoc Strategic Plan Committee Appointment

That the Board selects Board member C.Praamsma to participate on the Ad Hoc Strategic Planning Committee along with the Chair, Council representative Sherry Senis, and staff; and

That the Board requests that the Strategic Planning Committee convene meetings as required and provide updates and present recommendations at Board meetings over the course of the next six-twelve months; and

That the Board approves the Ad Hoc Committee to discuss the quote provided by Adrienne Harrop and confirm the services they are interested in and the suggested Strategic Planning Timeline.

e) Ad Hoc Budget Committee

That the report on the 2025 Ad Hoc Budget Committee Appointment be received for information; and

That the Board selects R.Hickey to participate on the 2025 Ad Hoc Budget Committee along with Chair Mitchell, Council representative (Mayor Senis) and staff; and

That the Board requests the Committee convene meetings as required and make the required budget recommendations at the Board's October and November meetings.

Resolution No. 2024.024

Moved by L.Yonemitsu: seconded by D.Hayes

That the above noted recommendations included in item 7. Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday September 23, 2024, at 3:00 p.m. at the Lakefield Branch, Centennial Room. The Board will also tour the adjacent Makerspace and review some of the available equipment.

9. Adjournment

Resolution No. 2024.025

Moved by B.Jinkerson: seconded by C.Praamsma

That the meeting be adjourned. (4:34 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson

AM

Secretary



Approval Date

September 27, 2024