

**Selwyn Public Library Board
Regular Meeting
Monday, September 23, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, September 23, 2024 in person at the Bridgenorth Branch, Community Hall.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Chairperson Andy Mitchell
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu (arrived at 3:10)

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Board Member Catherine Praamsma

Declaration of Pecuniary Interest

None.

1. Call to Order

The Chairperson called the meeting to order at 3:03 p.m.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2024.026

Moved by R.Hickey: seconded by B.Jinkerson

That the minutes of the regular meeting held on June 24, 2024, be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for information:

- i) August 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (June, July, August 2024)
- iii) CEO/Librarian – S. Hennessey with attachments.

b) Twilight Golf Tournament

That the Twilight Golf Wrap Up report be received for information; and
That the Fundraising Sub-Committee report back to the Board by the December 2024 meeting with the recommendations for "Golf Tournament 2.0" for 2025.

c) CEO Performance Evaluation 2024

That the Performance and Development Committee report dated September 23, 2024 be received for information.

6. Correspondence for Information and/or Direction

None.

7. Other, New & Unfinished Business

a) Policies

i) Community Information Policy 4.4.2 (Final)

That the report 4.4.2 Community Information Policy (Final) be received; and
That the Library Board adopts policy 4.4.2 ; and
That the policy binders be updated as required.

ii) Online Media Policy 6.1.4 (Draft)

That the Online Media Policy 6.1.4 (Draft) be received for information; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the final policy be considered at the next regular meeting.

b) Art Display Sub-Committee

That the Board appoints D.Hayes and R.Hickey to the Art Display sub-committee;
and

That the subcommittee members assist with advertising and promotion; and
That a date, after the October submission deadline, be set to evaluate the applications received for the Art Display at the Bridgenorth Library.

c) Q3 Work Plan Update

That the 2024 Work Plan – 3rd Quarter be received for information.

d) Strategic Plan Update

That the Board reviews the Scope of Work and makes additional recommendations or revisions; and
That the proposal call for a strategic plan consultant be posted on October 1, 2024; and
That the Board reviews the suggested Strategic Planning Timeline.

Resolution No. 2024.027

Moved by R.Hickey: seconded by S.Senis

That the above noted recommendations included in item 5. Staff Reports and item 7. Other, New and Unfinished Business be received and approved as stated.

Carried.

8. Next Meeting

The next regular Library Board meeting was set for Monday October 28, 2024, at 3:00 p.m. with location to be confirmed.

9. Adjournment

Resolution No. 2024.028

Moved by R.Hickey : seconded by S.Senis

That the meeting be adjourned. (4:00 p.m.)

Carried.

Respectfully submitted by: R. Lane Vance, Recording Secretary

Chairperson

AM

Secretary



Approval Date

October 28, 2024