

**Selwyn Public Library Board
Regular Meeting
Monday, March 25, 2024 – 3:00 P.M.**

The regular meeting of the Selwyn Public Library Board was held on Monday, March 25, 2024 in person at the Bridgenorth Branch, Meeting Room.

Present: Board Member Donna Hayes
Vice Chairperson Rosellen Hickey
Board Member Barb Jinkerson
Board Member Catherine Praamsma
Board Member and Mayor Sherry Senis
Board Member Lisa Yonemitsu

Staff Present: CEO/Chief Librarian, Sarah Hennessey
Treasurer and Recording Secretary, R. Lane Vance

Regrets: Chairperson Andy Mitchell

Declaration of Pecuniary Interest

None.

1. Call to Order

The Vice Chairperson is in the Chair for the meeting and called the meeting to order at 2:57 p.m. with the consent of the Board.

2. Land Acknowledgement

The Chair delivered the Land Acknowledgement and related responsibilities contained therein.

3. Minutes

Resolution No. 2024.010

Moved by L.Yonemitsu: seconded by B.Jinkerson

That the minutes of the regular meeting held on February 26, 2024 be received and approved as presented.

Carried.

4. Deputations/Invited Persons

None.

5. Staff & Committee Reports

a) Staff Monthly Reports

That the following staff reports be received for received:

- i) February 2024 Financial Statement (R. Lane Vance)
- ii) Circulation (February 2024)
- iii) CloudLibrary & Hoopla Circulation (February 2024)
- iv) CEO/Librarian – S. Hennessey with attachments.

b) Fundraising Sub-Committee

That the Board receives the following report for information; and
That L.Yonemitsu and A.Mitchell be invited to attend the next meeting on Monday April 8.

Resolution No. 2024.011

Moved by S.Senis : seconded by C.Praamsma

That the Staff Monthly Reports outlined above in 5 a i) to iv) and the Fundraising Sub-Committee report be received and approved as stated.

Carried.

6. Correspondence for Information and/or Direction

Resolution No. 2024.012

Moved by D.Hayes : seconded by L.Yonemitsu

That the letter from MPP Laura Smith, Parliamentary Assistant to the Minister Tourism, Culture and Sport, expressing thanks for the delegation on Library funding at ROMA be received for information.

Carried.

7. Other, New & Unfinished Business

a) Policies

i) Fundraising Policy 1.4.5 (Final)

That the Fundraising Policy 1.4.5 (Final) be received; and
That the Library Board adopts policy 1.4.5 ; and
That the policy binders be updated as required

ii) Privacy Policy 4.1.3 (Final)

That the Privacy Policy 4.1.3 (Final) be received; and
That the Library Board adopts policy 4.1.3; and
That the policy binders be updated as required

iii) Food Allergy Policy 4.1.4 (Draft)

That the Food Allergy Policy 4.1.4 (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the final policy be considered at the next regular meeting.

iv) Local History Policy 4.2.3 (Draft)

That the Local History Policy 4.2.3 (Draft) be received; and
That the Board review the attached policy and submit any additional suggestions or recommendations for change; and
That the final policy be considered at the next regular meeting.

