

Department 50 – Planning

Overview

This department includes revenues and expenditures relating to the processing of planning applications, committee of adjustment applications and customer information requests.

Revenues

Revenue in this department comes from taxation and the Planning Act application fees for Zoning By-law amendments, site plan approval, minor variances, etc.

The budget includes the fourth phase of a proposed four-year phase-in of planning application fees increases as was recommended in the 2020 Performance Concepts Consulting review of the department. A separate report has been prepared to outline these impacts. This new fee model is intended to provide for an appropriate amount of the cost to provide planning services to be borne by the applicants using the service rather than by the general taxpayer. Council has established a cost-recovery ratio of 66% to be achieved at the end of the proposed phase-in. The progression of the phase-in will be reviewed again in January 2025.

Expenditures

The budget includes direct staffing and administrative costs associated with the planning services provided by the Township.

There is an annual provision in the budget for consulting services of \$10,000.00. This has been increased to \$22,500.00 as we are continuing to deal with the Ontario Land Tribunal (OLT) appeal (Cannabis). The budgeted amount for legal costs is estimated at \$25,000 again in relation to the to the OLT appeal.

This Department and the Building Department share a one-third portion of the general government overhead to ensure that proper cost allocations are presented in the budget.

Activity Update – Beyond Budget Dollars & Cents

The new County Official Plan has been returned to the County by the Province. The County is required to undergo public consultation again with respect to the changes required under Bill 23 and the new Provincial Planning Statement. Once consultation is complete the Official Plan will be submitted to the Province again for approval.



**The Corporation of the Township of Selwyn
Budget Worksheets 2025**

Department 50 - Planning Services

Description	2023 Year to Date Actuals	2023 Approved Budget	2024 Year to Date Actuals	2024 Approved Budget	2025 Proposed Budget
Revenues					
Operating Sales - Revenues & Fees	102,464	143,796	108,328	132,455	123,959
Taxation	189,605	189,605	164,187	164,187	12,500
Transfers In	138,311	125,649	87,774	107,956	199,094
Total Revenues	430,380	459,050	360,289	404,598	335,553
Expenses					
Salaries & Benefits	248,591	251,689	240,197	230,592	223,007
Committee Remuneration	4,167	4,160	4,292	4,285	4,370
Admin & Overhead	13,871	24,083	14,145	21,460	10,000
Services Hired	69,357	75,000	47,318	72,500	47,500
Transfers Out	94,395	104,118	54,337	75,761	50,677
Total Expenses	430,381	459,050	360,289	404,598	335,554
Balance	0	0	0	0	0