



**Mailing Address**  
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www.selwyntownship.ca

# Application to install a Permanent Sign

Location of Sign: \_\_\_\_\_

Property Owner/Authorized Agent: \_\_\_\_\_

(Please include a letter of authorization from the property owner.)

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contractor: \_\_\_\_\_

**Type of sign:** Sandwich board  Ground  Awning/Facia  Other  \_\_\_\_\_

Is the sign located in the CIP area? Yes  No

Does the sign require County of Peterborough Approval? Yes  No

If yes, is the approval attached? Yes  No

Is the sign illuminated? Yes  No

Does the sign require MTO approval? Yes  No

If yes, is the approval attached? Yes  No

**A site plan must accompany this application**

Note: The site plan must include sign setbacks/distances from existing property lines, buildings, driveways and neighbouring mobile signs.

**A sign diagram must accompany this application**

Diagrams must include sign message and sign dimensions (face and message).

**Planning Department Provisions:**

Sign location shall not impede the view of any intersection or any ingress/egress from private or public property.

\_\_\_\_\_, Date: \_\_\_\_\_, 20\_\_\_\_

Signature of Owner or Agent

**For Administrative Use Only**

Planning Dept: Does the sign comply with the Sign by-law? Yes  No

Comments: \_\_\_\_\_

Approved: Yes  No  Sign Permit No. \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_, 20\_\_\_\_